



Girl Scouts.

Girl Scouts, San Diego-Imperial Council

# Troop Camping Application

<b>Office Use</b>	
Sec. Deposit \$ _____	Confirm date _____
Rent Amount \$ _____	
Total Fees Due \$ _____	
Amt. Due \$ _____	Balance Due \$ _____

Please read the directions for filling out the application on the backside of this form *before* continuing further. Complete and mail this application with entire camp fee plus security deposit to:

Girl Scouts, San Diego-Imperial Council, 1231 Upas St., San Diego, CA 92103-5199

GSSDIC \$ \_\_\_\_\_ Other \$ \_\_\_\_\_ Archery \$ \_\_\_\_\_ Challenge Course \$ \_\_\_\_\_  
 6272-046-\_\_\_\_\_ 6279-046-\_\_\_\_\_ 6271-046-694 6271-046-695

Portable Challenge Course \$ \_\_\_\_\_ Tree House (GS) \$ \_\_\_\_\_ Tree House (Non-GS) \$ \_\_\_\_\_  
 6271-046-696 6272-046-698 6279-046-698

A confirmation packet will be returned along with your copy of this form. DO NOT SEPARATE FORMS, PLEASE PRINT

Outdoor Trained Adult \_\_\_\_\_ Training completed: Let's Camp (yr\_\_\_\_) Let's Cook (yr\_\_\_\_) Let's Tent (yr\_\_\_\_)

Outdoor Trained Adult information: Phone: day (\_\_\_\_) \_\_\_\_\_ eve. (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Leader/adult in charge \_\_\_\_\_ E-mail \_\_\_\_\_ Phone: day (\_\_\_\_) \_\_\_\_\_

Leader/adult in charge is responsible for acquiring keys when camping at Balboa, Escondido, and Palomar Program Centers. Contact the resource center during regular business hours Monday-Friday, 8:30 a.m. to 5:30 p.m. at 619.610.0742 or 800.643.4798, ext. 742 or propertyreservations@girlscoutssdi.org to make arrangements.

Troop(s) # _____ / _____ / _____	Service unit _____
# of Br. _____ # of Jr. _____ # of Cad. _____ # of Sr. _____	# of female adults _____ # of male adults _____ Total # _____

Please indicate your camping choices by date. Refer to *Adventures in the Outdoors* booklet for descriptions of the council camp sites available. If any camps/site is acceptable, please write "any" under **Site name** heading. Arrival time is 4 p.m. or later; departure time is before 2 p.m.

Date	Site name	Unit/cabin	Tent
First choice: _____ mo/day - mo/day	_____	_____	_____

Second choice: _____ mo/day - mo/day	_____	_____	_____
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In-town contact \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Name of qualified first aider \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Trained cook \_\_\_\_\_ Lodge/kitchen: (date) \_\_\_\_\_ (time) \_\_\_\_\_ to (time) \_\_\_\_\_

Lifeguard \_\_\_\_\_ Pool: (date) \_\_\_\_\_ (time) \_\_\_\_\_ to (time) \_\_\_\_\_

Archery instructor \_\_\_\_\_ Archery: (date) \_\_\_\_\_ 9 a.m. -1 p.m. **or** 1-5 p.m. (Circle one)

Challenge course trained persons- requires two (2) Challenge course: (date) \_\_\_\_\_ 9 a.m. -1 p.m. **or** 1-5 p.m.

\_\_\_\_\_ Tree house (date) \_\_\_\_\_

We, Troop(s) # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ believe that the stewardship of our camps and their resources are our responsibility and privilege. To demonstrate this, we promise to leave our site better than we found it. We are knowledgeable of the policies and procedures outlined in *Adventures in the Outdoors* and have consulted our Activity Consultant, who has approved this activity and signed below.

Signature (Outdoor Trained Adult) \_\_\_\_\_ Date \_\_\_\_\_ Signature (Activity Consultant) \_\_\_\_\_ Date \_\_\_\_\_

<b>If paying fee by credit card, complete the following.</b> <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		Expiration Date _____
Credit card number _____	Amount to be charged \$ _____	
Please print name _____	Signature _____	

## Directions and Information for Troop Camping Site Reservations

For complete details, see the *Adventures in the Outdoors* booklet.

1. All correspondence will be with the Outdoor Trained Adult.
2. The Troop Camping Site Reservations will be processed *no earlier* than *six months* before your planned camping date. For reservations 4 months or less prior to the camping date, a 5-day temporary hold can be placed in person or by telephone. An unreserved site may be booked for a 1-weekend night no more than 2 weeks in advance. To check availability, call property reservations at 619.610.0742.

Be sure your application is in by:

January 1  
February 1  
March 1  
April 1  
May 1  
June 1  
July 1  
August 1  
September 1  
October 1  
November 1  
December 1

For any camping date in:

June  
July  
August  
September  
October  
November  
December  
January  
February  
March  
April  
May

3. Please reserve only the space you will use to ensure maximum use of our council facilities. More than one troop occupying one cabin/unit can use one application. More troops than can occupy a single housing space on council property are considered an encampment.
4. Troop Camping (Let's Cook or Let's Tent Qualified) must reserve facilities for the weekend (2 nights) or as many weeknights as desired. Let's Camp Qualified troops can only reserve cabins for a single night during mid-week (Sunday - Thursday).
5. Applications will be processed when the form is approved by your service unit activity consultant and accompanied by the security deposit and total fee.
6. Additional charge for program resources, archery, pool, and lodge/kitchen are payable at time of reservation. These may be added later depending upon availability.
7. Those who cancel reservations 90 days prior to rental date will be refunded 80% of total cost; 60 to 89 days prior to rental date will be refunded 50% of total cost; 30 to 59 days prior to rental date will be refunded 20% of total cost, 29 or less cancellation will not receive any refund. The security deposit will be refunded in whole. A full refund or another date will be issued if the camp is closed by council personnel due to inclement weather.
8. It is the responsibility of the Outdoor Trained Adult to notify the resource assistant as soon as possible of any changes in information on this application, including arrival and departure times.
9. Individual troops may go cabin or lodge camping *two weekends* per year, Sept. 1 through May 31 on council sites. Palomar lodge may be booked year round. There are *no* restrictions on the number of times tent areas or weekdays may be used. Attending a council sponsored event/program weekend or encampment, does not count toward troop's camping quota.
10. To facilitate communications between troops sharing camping facilities (units, levels) your phone number will be given to other leaders unless you attach a note requesting otherwise.